



Walnut Creek Special Utility District

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Minutes for Walnut Creek SUD Board of Directors Regular Meeting April 17, 2023

Directors Present: Mike Gilley, Al Garrett, Beth Correll, Jim Cox, and Frank Henderson
General Manager: Doug Carothers
Employees: Perry Day, James Stevens, and Denise Taylor

The meeting was called to order by Mike Gilley, at 4:00 pm noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. Invocation was given by Jim Cox. The Pledge of Allegiance was led by Mike Gilley.

Open Forum – No participation.

Consent Agenda – Jim Cox requested that items a & b be removed for discussion. Al Garrett moved to approve items c and d from the consent agenda as presented. Seconded by Jim Cox. Motion carried 5-0.

General Session:

Moved from Consent Agenda

- a. Approve minutes of Special Called Meeting March 9, 2023. Jim Cox brought up that item 1 on the General Session, Appoint a Director referenced tabling it until the March 23, 2023 meeting.
- b. Approve minutes of Special Called Meeting March 27, 2023. Jim Cox stated he was never notified of this meeting. Minutes from March 27, 2023 meeting will reflect this. Mr. Cox requested guidelines be created and adopted for meeting notifications on the next regular meeting.

Al Garrett moved to approve items a and b from the Consent Agenda. Seconded by Frank Henderson. Motion passed 4-0-1 with Jim Cox abstaining.

- c. Finalize contracts on the American Rescue Plan Act (ARPA). Final contracts were picked up from the County Attorney's office with Judge Deen's signature. Upon execution, one original will be returned to John Forrest for filing.
 - a. Projects to be completed with funds. Exhibit A was amended to four projects to meet the \$1.5M award.
- d. Engineer's project report. Bill Lohrke was present. Azle ISD project is expected to be completed mid-July 2023. The contractor that was awarded the project couldn't obtain the necessary

bonds. The contract will be awarded at a Special Called Meeting scheduled for Thursday, April 20, 2023 at 4:00 p.m.

General Manager Report

- a. Update on work conducted since the previous meeting. Item discussed during engineer's report.
- b. Update on Project Status
- c. Water Treatment Plant new filter status. Two filters need to be purchased and then will be installed. A truck was re-allocated to use at the Plant.
- d. Meter Project Status. Diehl meters are reading between 97 and 98 percent. MIU census shows 8,200 meters either need to be changed out or MIUs replaced.

Executive Session

Mike Gilley opened the Executive Session at 4:40 p.m.

- 1. Pursuant to Texas Government Code, Section 551.072, the Board will meet in Executive Session to deliberate Real Estate needs of the district.
- 2. Pursuant to Texas Government Code, Section 551.074, the Board will meet in Executive Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee.

Mike Gilley reconvened in regular session at 6:08 p.m.

Action from Executive Session

The Board may vote and/or act upon each of the items discussed in the executive session.

- 1. No action taken.
- 2. No action taken.

Mike Gilley adjourned the meeting at 6:09 p.m.



Beth Correll Secretary