



Walnut Creek Special Utility District

P.O. Box 657
1155 Hwy. 199 West
Springtown, Texas 76082
(817) 220-7707
(817) 523-4463
Fax (817) 523-0359

Minutes for Walnut Creek SUD Board of Directors Regular Meeting February 18, 2025

Directors Present: Mike Gilley, Jim Cox, Beth Correll, Mark Green and Bill Roesicke.
Employees: James Blackwood, Denise Taylor, Perry Day, and James Stevens
Others Present: Trevor Truss

The meeting was called to order by Mike Gilley, at 4:00 P.M. noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. The invocation was given by Jim Cox. The Pledge of Allegiance was led by Beth Correll.

Open Forum – None

Consent Agenda – Jim Cox moved to approve the Consent Agenda as presented. Seconded by Bill Roesicke. Motion carried 5-0.

General Session:

- A. Authorize staff to procure a new depository contract and credit card processor. Beth Correll moved to approve staff to move forward with FISERV as the new credit card processor and secure a new agreement with Pinnacle Bank for deposit services. Seconded by Mark Green. Motion carried 5-0.
- B. Consideration and/or action to approve RFP for Legal Services. Mike Gilley moved to approve the RFP for Legal Services. Seconded by Jim Cox. Motion carried 5-0.
- C. Engineer's project report. Trevor Truss reviewed the current project report. Exhibit A.
- D. Legal and professional reports. Election update. Five packets have been picked up with all five being returned.

General Manager Report

- A. Update on Construction Projects. See Exhibit B. GM James Blackwood, updated the board on project status. James, Perry and Jim Cox will be attending the Wise County Water District meeting on 2/26/2025.
- B. Meter Project Status – No update.

Mike Gilley adjourned the meeting at 4:24 P.M.


Beth Correll
Beth Correll, Board Secretary

Exhibit A

E.S. & C. M., Inc.

Civil & Environmental Engineers · Planners · Construction Managers
Texas Registered Engineering Firm No. F-12080

February 13, 2025

Mr. James Blackwood, General Manager Walnut
Creek Special Utility District
P.O. Box 657
Springtown, Texas 76082

Engineer's Monthly Report to the Board of Directors Meeting For February 18, 2025

Dear Mr. Blackwood:

For your Board of Directors Meeting, I have listed an outline of our work for the District as follows:

I. Bond Projects

Projects Under Construction:

1. Surface Water Treatment Plant Expansion
Contract Amount = \$4,298,000.00
Status: Actual construction start date July 2025 due to long lead times for treatment units.
2. 2 MG Ground Storage Tank at Plant Site
Contract Amount = \$2,549,400.00
Status: 90% complete
3. 0.5 MG Ground Storage Tank Rehab at Plant Site
Contract Amount = \$568,607.00
Status: Project Complete
4. FM 920 Booster Pump Station Expansion
Contract Amount = \$2,774,500.00
Status: 60% complete
5. 1 MG Ground Storage Tank at FM 920 Booster Pump Station
Contract Amount = \$1,544,000.00
Status: 90% complete

6. FM 51 Booster Pump Station
Contract Amount = \$2,789,300.00
Status: 60% complete
7. 0.5 MG Ground Storage Tank at FM 51 Booster Pump Station
Contract Amount = \$1,292,400.00
Status: 90% complete
8. 0.5 MG Elevated Storage Tank at Thomas Rd. and Johnnie Dr.
Contract Amount = \$2,163,000.00
Status: 60% complete
9. Water Line Between Keeter Elevated Tank and Jaybird Booster Station
Contract Amount = \$7,199,912.79
Status: 80% complete
10. FM 51 16" and 12" Water Lines
Contract Amount = \$2,053,302.90
Status: 10% complete
11. 12" Water Line Knob Hill From Jay Bird Ln. to FM 730
Contract Amount = \$2,229,533.68
Status: 5% complete

Total Project Contract Amounts = \$29,461,956.37

Projects in Design Phase:

1. 1.5 MG Ground Storage Tank Partition Curtain
Plans are complete for this project. This project bidding and construction Fall/Winter months when water demand is lowest.
2. FM 51 Elevated Storage Tank
The 1 acre site for this tank has been purchased. The plans for the tank have been revised based on the new site and are in the final completion stage. The geotechnical engineering group will be on site February 26th to do boring work and after that issue a geotechnical report. We anticipate opening bids for this project sometime in March.

3. 20" Water Line From FM 920 Booster Pump to Agnes Elevated Storage Tank
Survey work is ongoing and should be finished around the beginning of February. We anticipate completing the plans and having this project out for bid around the end of March.

4. Three Skillet Rd., Roads Ln & Shady Ln. 12", 8" & 6" Water Lines
The completion of this project has been put on hold for now. We would like to see how much of the bond funds remain after bidding the FM 51 Elevated Tank and the 20" Water Line From FM 920 Booster Pump to Agnes Elevated Storage Tank. After that we can evaluate the project and see if there needs to be any changes to the scope of the proposed project.

II. Private Developments

III. Miscellaneous Projects and Work

Sincerely,

Trevor Truss, P.E.
Project Manager
E.S.&C.M., Inc. Engineers

General Managers Report

- Construction on the following projects, from the bond, are underway in some form: -
 - 1,000,000 gallon ground storage tank on F.M.920. This tank is complete and painting is underway. Tie-ins will be happening this week weather permitting.
 - 2,000,000 gallon ground storage tank at the water plant. The tank is complete and painting is close to completion. Tie-ins should be happening within the next few weeks.
 - 2, 2 million gallons a day filters at the water plant. Wrong parts came in new parts are due at anytime.
 - Booster plant expansion F.M.920 ties in with 1,000,000 gallon tank at this location and is nearing completion. Tie-ins should be happening this week weather permitting.
 - South F.M. 51 booster pump station. 25% complete
 - _500,000 gallon storage tank south F.M. 51. Construction is near complete on tank piping is still being installed and the tank is still awaiting paint crew.
 - Major water line upgrade from Keeter Rd to Jaybird lane consisting of:
 - 27,504' of 16" water line
 - 18,273' of 12" water line
 - 2,052' of 8" water line. This project is 70% complete. Wise county allowed construction to start in their county as of 2/3/25
 - _500,000 gallon elevated tank Thomas Rd. Construction is underway 25% complete

_ Construction has begun on the Water line project along South FM 51 and crossing the Olmstead property.

- Construction projects that have been completed from the bond
 - Emergency 16" water line upgrade from Jaybird Lane to Veal Station Rd.
 - _ Upgrade of 300,000 gallon elevated storage tank (Partagas Tank) raising the tank 58' higher
 - Emergency repairs to 500,000 gallon clear well at water plant

Bids will be taken soon for the 500'000 gallon elevated storage Tank to be built South of Veal Station Rd on Melvin Woody's property. The purchase of the property was completed 1/28/25

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- 34 new meters have been set, 51 meters changed out and 21 MIU units have been set since last month's meeting
- 420 work orders were completed from January 15th thru February 12th
- There have been 4 boil water notices since December's meeting. See attached
- Emergency generator installation is underway at the water plant, Jaybird lane pump station and 2123 pump station. These meet TCEQ Emergency Preparedness Plan standards
- The next meeting of the West Wise Water District will be on 2/26/25 Perry Day and myself will be attending to follow progress reports.
- 402 line locates have been completed between 1/15/25 and 2/12/25